

How to save parts lists for frequent orders on Parts.cat.com

This guide will show you how to customize your preferences on parts.cat.com and save parts lists for frequent orders, so you can start enjoying all the benefits of Cat parts online shopping.

Parts.cat.com allows you to save lists of parts for later use and repeat orders. We call these 'Frequent Order Lists.' These lists are saved with your account in Parts.cat.com so you can access them at any time, from any device.

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Search: Enter part #, keyword, etc.

DID YOU KNOW? ONE PART COULD EARN ANOTHER | APPLY NOW FOR CAT® CARD


Shopping Cart | Pickup & Delivery | Summary & Payment

SHOPPING CART

SAVE | IMPORT | PRINT

ITEMS IN YOUR CART | **PROCEED TO CHECKOUT**

Show notes | Show images

Quantity	Product Description	Availability	Total Price (CAD)
1)	 1R-1807: Advanced Efficiency Engine Oil Filter 2.3 lbs ⚠️ PRODUCT WARNING(S) SAVE TO LIST	1: In Stock	\$33.03 \$33.03 ea.

ORDER SUMMARY

ORDER SUBTOTAL: **\$33.03 CAD**

PROCEED TO CHECKOUT

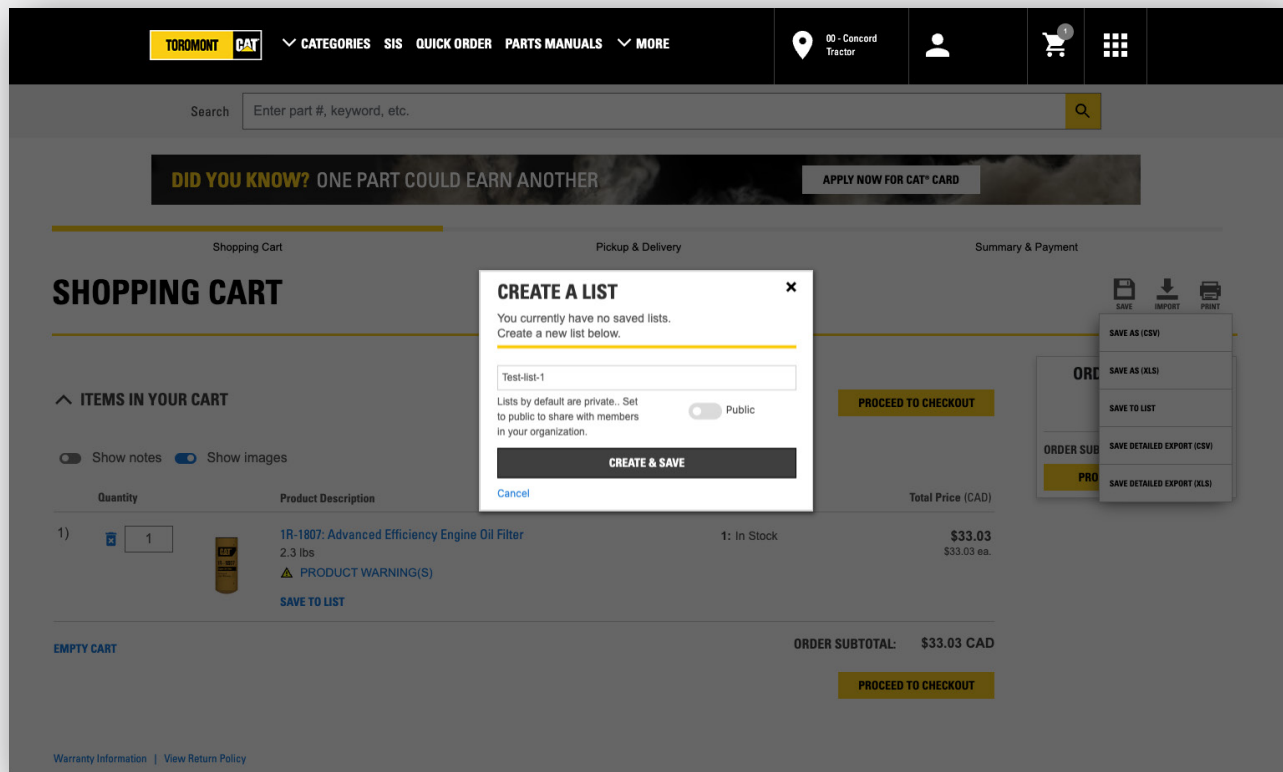
EMPTY CART | ORDER SUBTOTAL: **\$33.03 CAD** | **PROCEED TO CHECKOUT**

[Warranty Information](#) | [View Return Policy](#)

Shopping Cart

Let's start with a "Shopping Cart" that already has parts added. You may have added parts using Quick Order, Parts Manuals, or been re-loaded from a past order in your Order History.

At the top of the Shopping Cart page, click the Save icon. You will see you have two choices. Select 'Save as Frequent Order List.'



Creating a Frequent Order list

In the pop-up window, first you will give your new list a name.

Second, decide if you want the list to be Shared so others in your company can also use it, or Private, which means only you will see it.

Then click the 'Save' button. You just created a Frequent Order List. It's that simple.

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DON'T WANT TO SEE PRODUCT IMAGES? , [Update your shopping preferences.](#)

< | Home > My Account > Saved Lists > Test-list-1

YOUR PROFILE

- PERSONAL INFORMATION >
- SHOPPING PREFERENCES >
- MY EQUIPMENT >
- ADDRESS BOOK >
- BROWSING HISTORY >

ORDERS & QUOTES

- ORDER HISTORY >
- SAVED LISTS >
- CORE TRACKING >

TEST-LIST-1 EDIT

Created by: Updated: 11/09/2022 PRIVATE

ADD ITEMS TO LIST

Quantity* Item Number*

1	<input type="text"/>	
1	<input type="text"/>	

[CLEAR ALL](#) ADD TO LIST

ITEMS IN LIST

Show notes

Quantity	Product Description
1) <input type="text" value="1"/>	1R-1807: Advanced Efficiency Engine Oil Filter

ADD ALL TO CART

Edit your Frequent Order List

When you want to retrieve or edit a list, you can click on your name in the top right, and then on 'Frequent Order Lists.'

You can also get there from the Shopping Cart by clicking the 'Import' button and choose 'Frequent Order Lists.'

Search Enter part #, keyword, etc.

< | Home > Saved Lists

YOUR PROFILE

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SAVED LIST

▼ SEARCH OPTIONS

PLEASE SEARCH USING ONE OR MULTIPLE FIELDS BELOW

SAVED LIST NAME:

CREATED BY:

UPDATED DATE RANGE: -

ITEM NUMBER:

SEARCH

UPLOAD LIST **CREATE LIST**

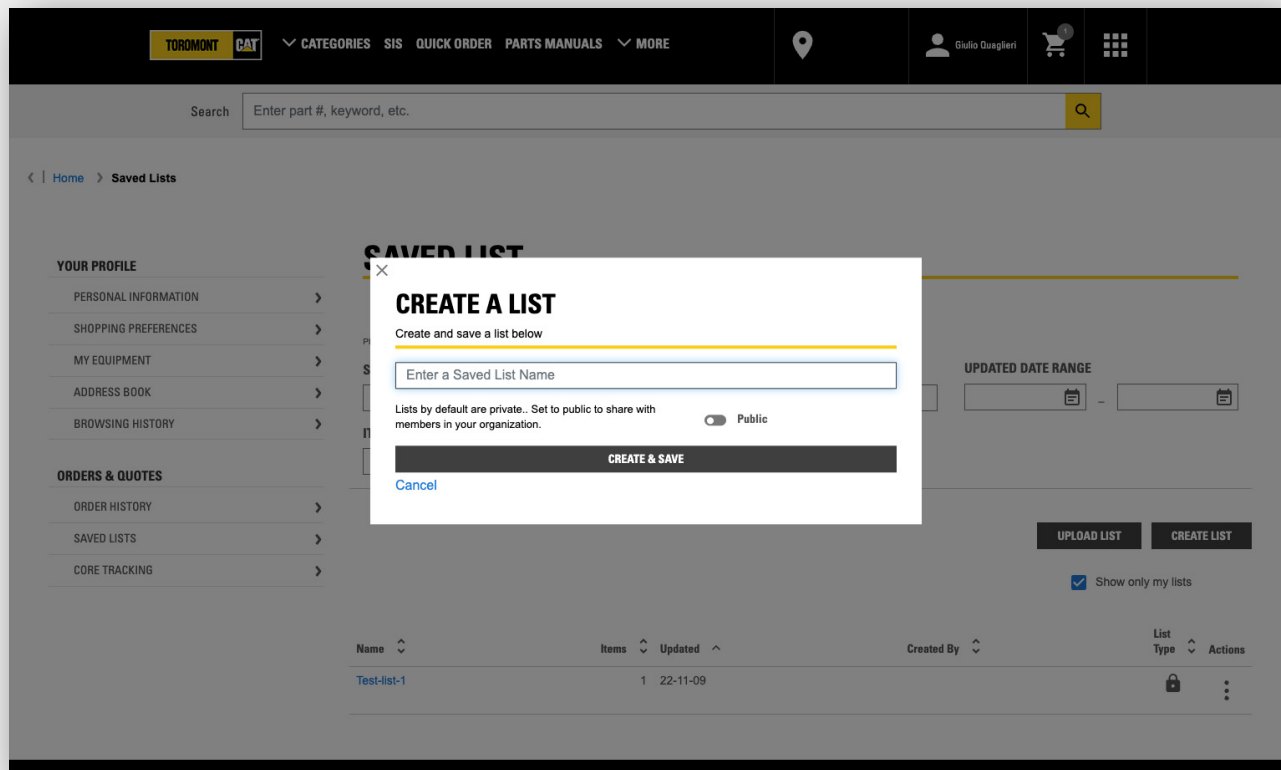
Show only my lists

Name	Items	Updated	Created By	List Type	Actions
Test-list-1	1	22-11-09			

Search functions

If you have many lists you can use the search functions at the top of this page to find a list based on its name, who created it, when it was updated, or part numbers in the list.

By default, this page only shows lists you created. To see lists that others in your company have shared, click off this checkbox.



Create a new list

You can also create a new list on this page by uploading a parts list from your computer, or by clicking 'Create List' and entering part numbers manually.

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< | Home > My Account > Saved Lists > Test-list-1

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TEST-LIST-1 [EDIT](#)

Created by: Updated: 11/09/2022 PRIVATE

ADD ITEMS TO LIST

Quantity*	Item Number*
<input type="text" value="1"/>	<input type="text"/>
<input type="text" value="1"/>	<input type="text"/>

[CLEAR ALL](#) [ADD TO LIST](#)

ITEMS IN LIST

Show notes

Quantity	Product Description
1) <input type="text" value="1"/>	1R-1807: Advanced Efficiency Engine Oil Filter

[ADD ALL TO CART](#)

Order parts in a list

To order the parts in a list, start by clicking on the list name. You will see the list of parts.

You can add or remove parts as needed.

Then at the bottom of the list, click the 'Add All to Cart' button to order these parts.

The part numbers and quantities are populated in the Quick Order form. Now you can 'Add to Cart' and keep shopping, or 'Add to Cart and Checkout.'

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For help getting started, check out our step-by-step guides:

How to create an account

[Read now](#)

How to find parts

[Read now](#)

How to use SIS 2.0

[Read now](#)

How to speed up your checkout process

[Read now](#)

How to use My Equipment Feature

[Read now](#)

Learn more

Watch our videos to learn how to set up your customer preferences, and the various ways to find the parts you need on Parts.cat.com.